To

P.M.U.Cell,
H&UD Deptt.,
Govt. of Odisha,
Bhubaneswar.

Sub: Request for hosting of Short Quotation Call Notice No.6531/ORERA dtd.11.06.2019 in the website of H&UD Deptt. Govt. of Odisha.

Sir,

I am directed to send herewith the copy of the Short Quotation Call Notice bearing No.6531/ORERA dtd.11.06.2019 regarding hiring of 01(one) Innova Crysta (White Colour) A.C, Diesel/Petrol driven vehicle for use in the office of Odisha Real Estate Appellate Tribunal, Bhubaneswar with a request for hosting of the same in the website of Housing & Urban Development Deptt. Odisha i.e. www.urbanodisha.gov.in for wide circulation.

Yours faithfully

[Signature]

Memo No. 6545 Dtd...11.06.2019...

Copy along with copy of Short Quotation Call Notice No.6531/ORERA dtd.11.06.2019 forwarded to in charge P.S.to Chairperson for hosting of the same in the ORERA website for wide circulation.

[Signature]
Sealed quotations are invited from the interested reputed travel Agencies/Tour Operators or private individuals for providing 01(one) Innova Crysta (white colour) A.C. Diesel/Petrol driven vehicle, conforming to the terms & conditions (Annexure-II) for official use of Chairperson, Odisha Real Estate Appellate Tribunal on monthly rent basis through open bidding at the L1 rate.

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration Certificate, Insurance Certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.

2. The Driver of the vehicle must have a valid driving licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

3. The Driver should be well behaved, gentle and obedient in nature.

4. A sum of Rs.5000/- (Rupees Five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of ORERA, Bhubaneswar payable at Bhubaneswar and submitted along with the quotation paper as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).

6. The vehicle must achieve a fuel efficiency 09 Kms. Per litre.

7. The details of the make and year of manufacturer of the vehicle, registration no, mileage (Kms. covered per litre ) and name of the Driver with Driving Licence No. and period of validity should be Contd...(2)
specifically provided in the general bid information to be furnished with quotation (Annexure-III).

8. The quotation completed in all respect should reach the undersigned on or before 22.06.2019 by 1.00 PM and shall be opened on the same day at 4.00 PM in presence of the bidders or their authorised representative.

9. The application form of quotation containing general bid information & terms and conditions for Hiring of Vehicles etc. will be available with Accounts Branch of ORERA, Bhubaneswar on payment of Rs.100/- during working days from dated 11.06.2019 to 22.06.2019 up to 12.30 PM.

10. The authority reserves the right to cancel quotation call without any reason assigning thereof.

11. The selected vehicle owner shall have to execute an agreement with the office as per prescribed terms and conditions of the Government in Finance Department, Odisha and accordingly provide the vehicle.

[Signature]

Secretary, 06.06.19
TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

6. The vehicles shall report for duty for minimum of 25 days in a month.

7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Signature of
Quotation/Tender Calling Authority